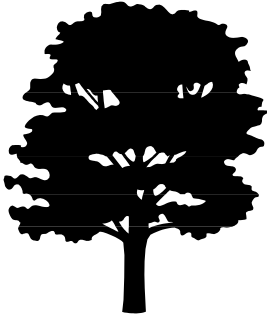
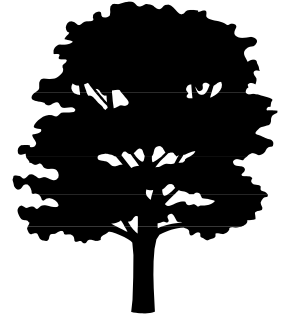


## Tree Removal Process

If you believe your tree is dying, please call or email the greenspace administrator ([bpatz@wl.in.gov](mailto:bpatz@wl.in.gov) or 775-5170). Your tree will then be inspected to determine if it is hazardous. If it is, it will be turned in to the street department for removal. From there, the street department schedules its removal based on priority. If you have questions about when it will be removed, please call the street department at 775-5242. If the tree is not deemed hazardous or defective, the City will not process the tree for removal. Stumps are only ground if the city budget allows it. If you still wish the tree in the public right-of-way to be removed, you may fill out a tree removal permit form below and return to the office of the greenspace administrator for approval. If approved, you may proceed with the removal of the tree. Thank you for helping us care for our urban forest.



**City of  
West Lafayette  
Permit Application  
for Public Tree Care**



1. Name of Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

2. Property Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

3. Name of person (or business) responsible for removal  
\_\_\_\_\_

**(IF THE RESPONSIBLE PARTY IS A BUSINESS - ATTACH PROOF OF INSURANCE)**

4. Site Location \_\_\_\_\_

5. Request ☐ Prune ☐ Complete Removal ☐ Other

\_\_\_\_\_

If pruning, extent of work \_\_\_\_\_

Tree species and condition \_\_\_\_\_

Replacement planned or required? \_\_\_\_\_

**Note: When work is done by the property owner a reasonable number of branches cut into manageable lengths and left at the curb will be picked up by the Street Dept.**

**When work is done by a Tree Removal Service - the commercial operator is responsible for the removal of all limbs & cut wood.**

Date received: \_\_\_\_\_ Date approved: \_\_\_\_\_

Approved by: \_\_\_\_\_